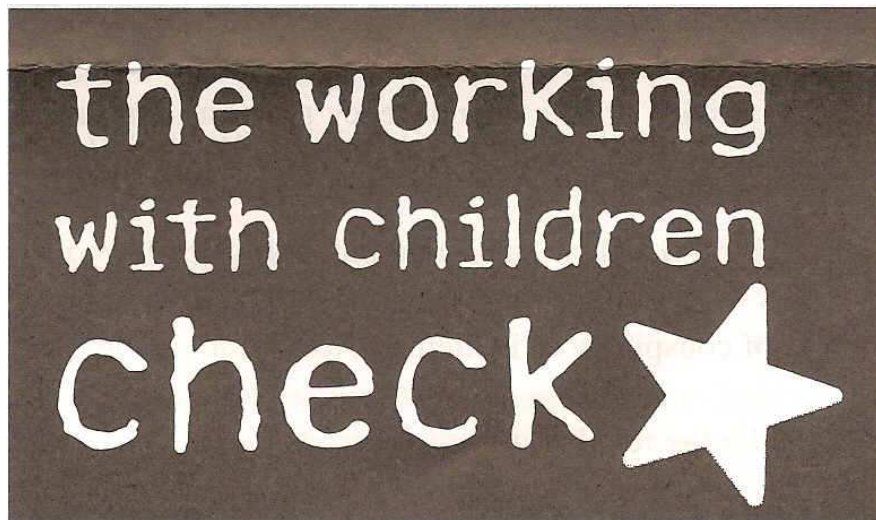


FAMILY FUN AND FITNESS



Creating safe environments for our kids to grow

For Parents, Volunteers and Officials

Revised April 2004

Little A's, a child-friendly and child-safe organisation.

Little Athletics Association of New South Wales Inc.
and
NSW Commission for Children and Young People

ATTACHMENT 4 PROHIBITED EMPLOYMENT DECLARATION

CHILD PROTECTION (PROHIBITED EMPLOYMENT) ACT 1998

The *Child Protection (Prohibited Employment) Act 1998* makes it an offence for a person convicted of a serious sex offence (a Prohibited Person) or a Registrable Person under the *Child Protection (Offenders Registration) Act 2000*, to apply for, undertake or remain in, child-related employment. It does not apply if an order, from the Industrial Relations Commission or the Administrative Decisions Tribunal or the Commission for Children and Young People, declares that the Act does not apply to a person in respect of a specific offence.

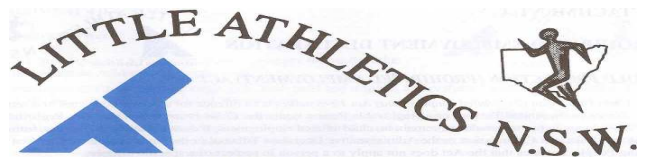
Section 5 of the *Child Protection (Prohibited Employment) Act 1998* defines a serious sex offence as:

- an offence involving sexual activity or acts of indecency that was committed in NSW and that was punishable by penal servitude or imprisonment for 12 months or more, even if the sentence was not served; or
- an offence involving sexual activity or acts of indecency that was committed elsewhere and that would have been punishable by penal servitude or imprisonment for 12 months or more if it had been committed in NSW; or
- an offence under Sections 91D-91G (other than if committed by a child prostitute) and 578B or 578C(2A) of the *Crimes ACT 1900* or a similar offence under a law other than a law of NSW; or
- an offence of attempting, or of conspiracy or incitement, to commit an offence referred to in the preceding paragraphs; or
- any other offence prescribed by the regulations.

Note: A conviction for carnal knowledge is classified as a serious sex offence under this legislation.

Child-related employment means any employment, where at least one of the essential duties of the position, involves direct contact with children where that contact is not directly supervised. Section 3 of the *Child Protection (Prohibited Employment) Act 1998* specifies that child-related employment is employment:

- involving the provision of child protection services;
- in pre-schools, kindergartens and child care centres (including residential child care centres);
- in schools or other educational institutions (not including universities);
- in detention centres (within the meaning of the *Children (Detention Centres) Act 1987*);
- in refuges used by children;
- in wards of public or private hospitals in which children are patients;
- in clubs, associations or movements (including of a cultural, recreational or sporting nature) having a significant child membership;
- in any religious organisation;
- in any entertainment venues where the clientele is primarily children;
- as a babysitter or childminder that is arranged by a commercial agency;
- involving fostering or other child care;
- involving regular provision of taxi services for the transport of children with a disability;
- involving direct provision of health services;
- involving the private tuition of children;
- involving the provision of counselling or other support services for children;
- on school buses;
- at overnight camps for children;
- any other prescribed by regulation.



ATTACHMENT 4 (CONTINUED)

- **Under this Act:**
 - it is an offence for a Prohibited Person to apply for, undertake or remain in child-related employment;
 - employers must ask existing employees, both paid and unpaid, and preferred applicants for employment to declare if they are a Prohibited Person or not;
 - all child-related employees must inform their employers if they are a Prohibited Person or remove themselves from child-related employment. A prohibited Person is someone who has been convicted of a serious sexual offence or, who has had a finding for a charge of a serious sexual offence proven in court, even if a conviction was not recorded;
 - penalties are imposed for non compliance.

I am aware that I am ineligible to apply for, undertake or remain in, child-related employment if I have been convicted of a serious sex offence as defined in the *Child Protection (Prohibited Employment) Act 1998* or if I am a Registrable Person under the *Child Protection (Offenders Registration) Act 2000*.

I have read and understood the above information in relation to the *Child Protection (Prohibited Employment) Act 1998*. I am aware that it is an offence to make a false statement on this form.

I declare that I am not a person prohibited by the Act from seeking, undertaking or remaining in child-related employment.

I understand that this information may be referred to the Commission for Children and Young People and/or to NSW Police for law enforcement purposes and for monitoring and auditing compliance with the procedures and standards for employment screening in accordance with Section 36 (I) (f) of the *Commission for Children and Young People Act 1998*.

Name:

Signature:

Date:

Contact telephone number:

Note: Seek legal advice if you are unsure of your status as a Prohibited Person.

THIS FORM IS TO BE RETURNED TO LAANSW (Centre/Zone/Region/State)

Terms/Definitions

Child/Young Person: A person who is under 18 years of age.

Employee: Any person who is engaged in child-related employment in any of the following ways:

- paid employment;
- sub-contractors;
- volunteers for an organisation;
- ministers of religion;
- other members of religious organisations; or
- undertaking practical training as part of an educational or vocational course.

Prohibited Person: A person convicted of a serious sex offence, or a *Registrable Person*, other than where there is an order in force declaring that the *Child Protection (Prohibited Employment) Act 1998* does not apply to the person in respect of the offence. (Section 5(1) (2), *Child Protection (Prohibited Employment) Act 1998*).

Registrable offence: A person found guilty of any of the following offences against a child in NSW:

- murder;
- sexual offence;
- indecency offences punishable by imprisonment of 12 months or more;
- kidnapping (unless the offender is or has been the child's parent or carer);
- offences connected with child prostitution; possession of child pornography.

Registrable Person: A person who has been found guilty of a registrable offence against children under the *Child Protection (Offenders Registration) Act 2000*.

Direct Supervision: Occurs when a person is present at all times, and is observing the contact by the person under supervision with any child and is responsible for directing that person if required.

Prohibited Employment Declaration: is the mechanism for ensuring that Prohibited Persons (convicted sex offenders and Registrable Persons) do not engage in child-related employment.

All people working in, or seeking to work in, child-related employment must declare whether or not they are a Prohibited Person (i.e. a person who has been convicted of a serious sex offence or a Registrable Person).

This requirement exists for all paid and unpaid workers in child-related employment. Some people must also be subject to background checking.

Working With Children Check: The Working With Children Check is the process developed to support the application of the *Child Protection (Prohibited Employment) Act 1998* and Part 7 of the *Commission for Children and Young People Act 1998* in employment screening.